

**Government of West Bengal**  
**Women & Child Development & Social welfare Department**  
**Bikash Bhavan, Salt Lake, Kolkata - 700 091.**

No. 6005(23)-WCD14057/3/2021

Date: 16.10.2023

From: Additional Secretary to the Government of West Bengal,  
Department of WCD & SW

To: (1) The Director, ICDS, WB,  
(2) The District Magistrate,

Bankura/ Birbhum/ Purulia/ Purba Medinipore/ Paschim Medinipore/  
Jhargram/ Purba Bardhaman/ Paschim Bardhaman/ Howrah/ Hooghly/ South  
24 Parganas/ North 24 Parganas/ Nadia/ Murshidabad/ Malda/ Uttar Dinajpur/  
Dakshin Dinajpur/ Jalpaiguri / Alipurduar/ Coochbehar/ Darjeeling/ Kalimpong  
Districts.

**Ref : No. 5100(23)-WCD14057/3/2021 Date: 05.09.2023**

Madam/Sir,

With reference to this Department's approval above referred for continuation of SAG-KP activities for current FY 2023-24, I am directed to request all the districts to identify and submit plan for the activities for Q3 and Q4 of current FY 2023-24 and the budgetary requirement in the enclosed format within 16.10.2023.

Yours faithfully,

  
Additional Secretary to Govt. of WB

**Enclosure : Format.**

No. 6005(23)/1(1)-WCD14057/3/2021

Date: 16.10.2023

Copy for information to :

1. Sr. P.S. to Principal Secretary to Government of West Bengal, Department of WCD&SW, Bikash Bhavan, 10<sup>th</sup> floor, Salt lake, Kolkata 700091

  
Additional Secretary to Govt. of WB

Quarterly Activity plan for SAG-KP convergence programme_ ..... District_ Q3 & Q4 _ FY 2023-24									
plan	Event/ Activity	Expected out come	Unit cost	Targetted no. of participants	Duration	Acitvity period and budget requirement ( Rs.)		Total fund requirement	Remarks
						Oct- Dec 23	Jan - Mar 24		
1	DLCC meeting @ Rs.5000/- per meeting x 1 meeting per quarter								
2	NGO/ CBO engagement at the project level :								
3	<a href="#">PC @ Rs.10000/- per month</a>								
4	FF @ Rs.6000/- per month								
5	contingency @ Rs.2500/- per quarter								
6	1 day sharing of activities (CDPO, ACDPO, Supervisors and NGO staffs* - at project level) refreshment, and programme material @ Rs.180/- per head								implementing partner, if any, will be responsibility of the IP-NGO and may be undertaken internally by the IP
7	1 day sharing of activities with AWWs - at project level) @ Rs.60/- per head								
8	2 days' training of Group leaders 14-18 yrs (Sakhi and saheli -2 Ags from each operational AWC) on NHE and ARSH following LGG module (Refreshment @ Rs.50/- per AG per day, Travel @ Rs. 30/- per AG per day, training material @ Rs. 20/- per AG per day)								
9	2 days' training of AGs' ( 11-14 yrs) on NHE and ARSH followiing LGG module (Refreshment @ Rs.50/- per AG x 2 days, Travel @ Rs. 30/-, training material @ Rs. 20/- per AG for 2 days)								
10	1 day LSE training of Peer leaders 14-18 yrs ( 2 AGs from each operational AWC) following LGG module ( Refreshment @ Rs.50/AG, Stationary @ Rs. 50/- per AG)								
11	1 day LSE training of AGs' ( 11-14 yrs) following LGG module ( Refreshment @ Rs.50/AG, Stationary @ Rs. 50/- per AG)								
12	Organising girls' events like sports and Gilr child day etc. ( project level) @ Rs.15000/- per ICDS project								
13	Organising girls' annual events like sports and Girl child day etc. ( district level) @ Rs. 50000/- per district								
14	Vocational training on land literacy and land based livelihood for 14-18 yrs AGs both in school and Oos @ Rs. 15000/- per ICDS project								
15	Printing and distribution of Kishori cards for all K-1 and 11-18 years AG beneficiaries @ Rs.2/- per card								
16	Printing and distribution of register for maintenance of record and reports @ Rs.70/- per register								
		Total fund budgeted and requested for approval and release							

Signature and Designation